



# Non-Merit Job Vacancy Announcement

## **COMMISSIONER - DEPARTMENT OF JUVENILE JUSTICE**

<b>Pay Grade:</b>	0	<b>Position Type:</b>	Full Time
<b>Salary or Range:</b>	\$90,000 - \$115,000	<b>Work Schedule:</b>	Monday - Friday
<b>FLSA Designation:</b>	Exempt	<b>Work Week:</b>	37.5 Hours

**Agency:** Justice And Public Safety Cabinet / Department Of Juvenile Justice  
**Work Address:** 1025 Capital Center Drive, Frankfort, Kentucky 40601  
**Work County:** Franklin

### **AGENCY COMMENTS:**

The Kentucky Justice and Public Safety Cabinet is seeking an experienced, highly-motivated, ethical and compassionate individual to lead the Commonwealth's Department of Juvenile Justice. The department is responsible for prevention programs for at-risk youth, court intake, pre-trial detention, residential placement/treatment services, probation, community aftercare/reintegration programs and youth awaiting adult placement or court. Kentucky has undergone extensive juvenile justice reform since legislation passed in 2014 and the new commissioner will help make the shift to a more community-based supervision focus in our juvenile justice department. Compensation is competitive and based on level of experience.

### **DESCRIPTION OF JOB DUTIES:**

- \*Administer all programs assigned to the department by statute and/or executive order;
- \*be responsible for implementation of all programs, policies and operations for the Department of Juvenile Justice;
- \*provide administrative bodies within the department the facilities and services to carry out their functions;
- \*exercise supervision over personnel and financial records for the department;
- \*implement reforms designed to improve operations throughout the department designed to improve safety for youth and workers; and
- \*promote better co-ordination and cooperation across agencies that serve Kentucky's youth.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree. Sufficient education which would assure the knowledge, skills and abilities to accomplish agency objectives.

#### **EXPERIENCE:**

Sufficient professional level administrative experience which would assure the knowledge, skills and abilities to accomplish agency objectives.

**SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

The ideal candidate will have thorough knowledge of Juvenile Justice. Demonstrate experience and professional leadership. Ability to communicate and work with individuals from a diverse background.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

**BENEFITS:** *Benefits are based on the position type (full-time versus part-time) and can be viewed on the Benefits Schedule within the [Employee Handbook](#).*

**HOW TO APPLY / APPLICATION PROCESS:****(DEADLINE: 6/30/2016 )**

[Posted on: 06/14/2016 ]

Complete an Unclassified Service State Application at: <https://personnel.ky.gov/NonMeritCandidate/> and submit a resume and letter of interest to

Tina Moss, at Tina.Moss@ky.gov. Application and resume can also be mailed to:

Tina Moss, Chief of Staff

Justice and Public Safety Cabinet

125 Holmes Street

Frankfort, Kentucky 40601

**Contact Name:** Tina Moss, Chief Of Staff

**Contact Method:** Tina.Moss@ky.gov or call 502-564-8230

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.